

# Suppliers' Day 2019

OCTOBER 2-3 • LB/CA

## FREQUENTLY ASKED QUESTIONS

### Registration will open in March 2019

Notification will be sent before registration opens

Show Date:		After Party
Wednesday October 2 <sup>nd</sup>	10:00 am to 5:00 pm	6:00 pm to
Thursday October 3 <sup>rd</sup> , 2019	10:00 am to 3:00 pm	

**Attendee:** Suppliers day is free to attend.  
Children under the age of 18 are not allowed on the show floor

### Exhibiting Opportunities:

Pay for the number of standard booths at time of purchase. If you choose a premium booth during booth selection, you can pay for the additional cost at that time.

**Cost for Standard booth: \$2500 (10 x 10)**

**Cost for Premium Booths: \$2600 (10 x 10)**

### Booth Includes:

8' high back wall  
Pipe & Drape  
3' high side rail  
1 - 6' Draped table  
2 - Contour chairs  
1 - Wastebasket  
1 - 7" x 144" one line exhibitor ID sign single line  
1 - 500 watt electrical outlet  
Carpet is NOT included and BOOTH MUST BE CARPETED

### Show Decorator:

GES – Global Exhibition Services  
See Exhibitor Manual for Height Restrictions – IAEE regulations must be followed

**Exhibitor Manual – will be available when registration opens.**

### Set up date:

Tuesday October 1<sup>st</sup>, 2019  
11:00am - 6:00 pm (let us know if you require additional time)

### Tear Down:

Thursday October 3<sup>rd</sup>, 2019. Booth must be torn down on 10/3/19.

### Booth Assignments:

Booths assigned on a first come first served basis of payment received.

Pay for the number of standard booths at time of purchase. If you choose a premium booth during booth selection, you can pay for the additional fees at that time.

**Groups** – Please have your group all pay in order to choose your booth space. You will be notified of your booth selection date after you have paid for your quantity of standard booths.

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### **Can I share a booth with another company?**

Yes. Please follow the instructions during registration if sharing booth space.

### **Sponsorship Opportunities:**

Yes, there are many sponsorships available. Please review during your registration process.

### **Will I have access to the attendee list?**

No, the attendee list is proprietary. There are limited quantity of email mailings available for purchase to be mailed by show management.

### **CATERING:**

All food services served at your booth are required to go through Long Beach Premier Catering department.

### **Long Beach Convention & Entertainment Center Aquarium of the Pacific**

**Deann M. Fruhling** Catering Sales Manager

Tel: 562-499-7562 | fax: 562-499-7532

### **Technical Poster Session: (Poster submission) *Attach document***

Space is limited and for EXHIBITORS ONLY. You must pay for your poster online to confirm space

Submit abstract, title and author and email to: [Suppliersday@caliscc.org](mailto:Suppliersday@caliscc.org)

Corkboard area assigned by staff with your company name.

Push pins are all you need to hold the poster to display board

You may bring and set up your poster on set up day or before show opens on 10/2/19

Dimensions: 4' x 4' area

### **What are the Date/ Hours of the Technical Posters?**

Technical posters are displayed on show floor and open during entire show hours.

### **What is the due date we must submit the poster or poster contents?**

You must bring the poster to the show – Do not send in advance to show management.

### **Do I need to have a chemist or presenter at the poster or can we leave unattended?**

No, Poster can be left unattended.

### **Is there any visual or content requirements/restrictions for the poster?**

No your discretion.

### **Where is the poster session in proximity to the booth exhibit area?**

Posters are on the show floor – see floor plan

### **Is there any additional fee for an attendee to enter the Poster Session?**

No, Posters will be on display on the exhibitor show floor.

### **Are their presenter/Speaking opportunities for California Suppliers Day?**

Yes! We will be issuing a "Call for Presentations" outlining specific subject matter. Please stay-tuned for the request – however, you can submit your info to [suppliersday@caliscc.org](mailto:suppliersday@caliscc.org) so we are notified immediately of your interest.

### **Will Lead Retrieval be available for rent?**

Yes, details will be mailed to exhibitors directly from COMPUSYSTEMS.

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